

Employer's Name: Chambersburg Area School District

CHAMBERSBURG AREA SCHOOL DISTRICT
435 Stanley Avenue
Chambersburg, Pennsylvania 17201
717-261-3419

CERTIFIED WORKPLACE COMMITTEE MINUTES

Date: September 19, 2023
Location: Virtual Meeting
Starting & Ending Time: 3:15 - 4:15 PM

- I. Bobbie Stine called the meeting to order at 3:18 p.m.
- II. Members reported their attendance and the meeting proceeded. Juanita (Sam) Beepath, Gary Carter, Emily Dice, Lissett Jones, Robin Knepper, Cody Marker, Keith Naugle, Barry Sheeder and Jaime Vinglas were absent.
- III. The Minutes were accepted from the August 31, 2023 meeting. Ellen Henry motioned and Matt Varner seconded.
- IV. Accident Review – Emily Dice was absent. Bobbie Stine reviewed the accidents and there were no questions.

Date Reported	Type of Injury	Date of Injury	Location of Incident	Employee Description	Notes
8/23/23	Sprain/strain	8/1/23	South Hamilton Elementary	Support	Employee was pouring concrete when their back twisted and pulled. Claim/no loss time
8/30/23	Trip/slip	8/23/23	CAMS South	Professional	Employee was walking towards the entrance of the building and rolled their ankle on uneven surface. Claim/no loss time.
8/24/23	Trip/slip	8/24/23	Fayetteville Elementary	Support	Employee was stepping off sidewalk and strained their ankle. Claim/no loss time.

- I. Inspection Report Review: Bobbie Stine questioned if changes could be made to the parties doing the inspections. Jennifer Graham responded that as long as each building was inspected yearly, it did not matter who was inspecting them.

2023-24 Inspections to be completed September thru November

Jaime Vinglas / Matt Varner	CAMS North, Grandview
Cody Marker / John Parson	CASHS
Emily Dice / Jonathan Michael	Admin. Building, Buchanan

2023-24 Inspections to be completed December thru February

Keith Naugle / Barry Sheeder	Guilford Hills, New Franklin
Mark Long / Wendy Grove	Hamilton Heights, Falling Spring
Gary Carter / John Parson	Scotland, B&G/Food Service

AN EQUAL OPPORTUNITY EMPLOYER

2023-24 Inspections to be completed March thru May

Barry Sheeder / Keith Naugle
Matt Varner / TBD
Lissett Jones / Ellen Henry
Mark Long / Emily Dice

Lurgan, Ben Chambers
CAMS South, Marion
Fayetteville, South Hamilton
CMS, Support Services Building

II. Old Business:

III. New Business: Bobbie Stine welcomed our new members, Scott Moyer, Brandon Hull and Melissa Crider.

1. Privilege of the floor

IV. Adjournment at 3:29 p.m. Mark Long motioned and Matt Varner seconded.